

Your Everything Solution for Language, Translation and Interpretation Services

Learn more at www.gsa.gov/ltsolutions



For fast, flexible, cost-effective procurement, turn to GSA's Multiple Award Schedules (MAS) — meet your acquisition challenges while achieving your mission's goals.

Speed – Shorten procurement lead-times and reduce your administrative burden and costs with quick and easy access to thousands of pre-qualified, industry leading contractors.

Selection – Compete among a vast selection of expert service and product providers to meet your mission needs from the largest, most reliable government procurement source.

Flexibility – Tailor RFQs and orders to your unique purchasing requirements and negotiate pricing below our ceiling rates to fit your specific needs and budget.

Efficiency – Streamline contracting while maintaining FAR compliance when you issue orders directly to pre-qualified contractors.

Value – Simplify your procurements by tapping into our pool of proven sources that have already been determined responsible and technically capable — at fair and reasonable prices.

Transparency – Leverage a suite of eTools that help identify qualified, small business contractors and maximize competition.

Manage Your Procurement – Your agency contracting officer will retain control of your procurement including requirements development, evaluation and award of the order.



GSA Language Services provide your federal agency with a streamlined acquisition vehicle that offers shorter lead times, lower administrative costs and flexibility while enabling you to retain control of your procurement. Translation and interpretation services are available in a vast number of languages, and sign language and training are also offered. Experienced and knowledgeable contractors are able to provide your agency with various degrees of support — from basic transcribing to advanced analytical consulting.

This MAS — a.k.a. Language Services — also enables you to choose training services to support your agency's language, translation and interpretation goals. Whether you require training services and/or devices, you can rely on GSA for convenient, one-stop shopping. Our Language Services provide your agency with the ideal route for identification, selection and acquisition of smart solutions for instructor-led training, course development, test administration, classroom training, video- and distance-learning training, online training, college degree programs, and so much more.

To make it convenient for you to find exactly the language resources you need, we offer you an integrated approach to accessing the broadest range of language solutions. This approach simplifies your access to thousands of pre-qualified service providers, allowing you to tailor orders to meet your unique requirements and letting your agency negotiate pricing below our ceiling rates. Whatever your language-related need, GSA can assist you in accessing the experts needed for all phases of making your organization's language practices more efficient.

Language Services include (but are not limited to):

- Translating sensitive documents and other materials;
- Acquiring interpreters to facilitate communication within the theater of operations;
- Providing language training to deploying personnel;
- Maintaining and advancing the language proficiency levels of your personnel;
- Sign language;
- Services for the visually impaired;
- Comprehensive Linguistic Analytical Support Services (CLASS); and
- Training in the area of foreign language.

The GSA MAS program is the largest, most comprehensive acquisition vehicle available to the federal government. GSA MAS contracts offer your agency complete, state-of-the-industry products and services that meet today's challenges with leading translation and interpretation services and support products. MAS contracts are designed to help your agency comply with daily operational requirements. Though GSA has already negotiated fair and reasonable pricing, ordering activities can seek additional discounts with MAS contractors before placing an order.

Listed on the following page are the cross-MAS groupings to help you determine the products and/or services that meet your translation and interpretation needs.

Language Services (www.gsa.gov/language)

GSA MAS 738 II (Language Services) provides your federal agency with a streamlined acquisition vehicle that offers shorter lead times, lower administrative costs and flexibility while enabling you to retain control of your procurement. Translation and interpretation services are available in a vast number of languages, and sign language and training are also offered. Experienced and knowledgeable contractors are able to provide your agency with various degrees of support — from basic transcribing to advanced analytical consulting.

Variety of offerings includes:

- Translation of written, electronic, and/or multimedia material to and from English and native foreign languages;
- Interpretation of oral communication to and from English and native foreign languages (several kinds of interpretation services are available, including consecutive, escort, simultaneous, teleconference/videoconference interpretation, and telephone interpretation which is available 24 hours a day, seven days a week);
- Customized or standardized off-the-shelf foreign language training courses at on- and off-site locations in classroom, private, semi-private, tutorial and in-country immersion forums (intensive and one-on-one training are available);
- Comprehensive Linguistic Analytical Support Services (CLASS) in support of local, national and/or global requirements that support the missions of military, law enforcement, homeland and national security organizations among others (services include but are not limited to: collecting, translating/interpreting and delivering mission-related data; performing data analysis; cultural consulting; role-playing; Title III monitoring and intercepts; interview support; preparing related reports and assessments; forensic processing; screening/gisting; related project/program management and control for linguist screening and recruitment; logistical coordination; site supervision and quality control of all related services (linguists with security clearances are included in these services; please note that services provided here must include communication from a source language to a target language); and
- Services for the visual and hearing impaired that enhance the accessibility and availability of the spoken and written word by those who are visually and/or hearing impaired include: sign-language services (ASL/English, manually coded English, Pigeon Signed English [PSE], contact sign, international sign); closed captioning; voiceovers; textbook or audio script translation; Web site (HTML) and online document translation with typesetting services; telephone services (TDD and TTY); deaf interpreting; tactile and cued English transliteration; Braille; text adaptation; Section 508 Compliant language services (please note that products may be offered that complement the services outlined above to provide a total solution for full accessibility of all forms of communication).

Comprehensive Training Services (www.gsa.gov/mobis)

No matter how straightforward or complex your demands for training services are, GSA can provide an extensive grouping of highly qualified contractors who will work closely with you every step of the way. Whether it's classroom, live, field, Web-based e-learning, off-the-shelf, instructor-led, simulator based, or customized training the Mission Oriented Business Integrated Services (MOBIS) MAS now includes a full menu of training services and supporting media — delivering a total solution for all your training needs.

Training disciplines available under MOBIS Training include (but are not limited to):

- Security;
- Wargaming;
- Emergency and Medical Response;
- Law enforcement applications;
- Information Security;
- Combat and Weapons training;
- Driving and Flight simulators;
- Computers and Software;
- Cultural Immersion;
- HAZMAT;
- Professional, leadership and personal development; and
- Defense Acquisition University (DAU) and Federal Acquisition Institute (FAI) Acquisition work force training.

For more information about Language, Translation and Interpretation Services solutions from GSA, please visit www.gsa.gov/itsolutions or e-mail tam.lindsley@gsa.gov.



Flexible and Scalable Procurement

Government agencies are located worldwide, and they range in size, function and buying preferences. Our goal is to help your agency identify the best acquisition tools for your needs.

Direct Access to Pre-Approved Contractors Online

The GSA Multiple Award Schedules (MAS) program establishes contracts with responsible contractors and negotiates ceiling rates for labor categories. The contracts are ready for federal government orders, saving time and effort over open market procurements. GSA's online tool, eLibrary, is a comprehensive information resource for GSA Multiple Award Schedules. The eLibrary allows users to search contracts by contractor name, contract number, Special Item Number (SIN), MAS number, and keywords. To learn more, visit www.gsaelibrary.gsa.gov.

Complete Solution

When your requirements cross multiple disciplines or combine services and products, the strength and diversity of the GSA MAS contractor community can rise to the challenge. Many contractors can provide total solutions for complex requirements across numerous schedules. Contractor Team Arrangements (CTAs) allow MAS contractors to create their own partnerships and to provide comprehensive solutions beyond the scope of their individual contracts. And just recently approved, a deviation to the FAR (FAR Part 51.1) now expands the authority of contractors to use GSA sources of supply, including GSA MAS contracts, GSA Global Supply and VA Schedule contracts. To learn more, visit www.gsa.gov/far51deviation.

The Consolidated Schedule

Ready for your agency's use, the Consolidated Schedule encompasses the vast majority of services currently offered through GSA's Multiple Award Schedules (MAS) program. Essentially, the Consolidated Schedule is an amalgam of many individual services offered through various Schedules, which federal agencies like yours find particularly appealing when the time comes to procure requirements that fall under various functional domains (or Schedules). For example, your agency can use the Consolidated Schedule to issue a task order to a single company for performing a requirement that includes services falling within the scope of different Schedules. See the array of services available under the Consolidated Schedule at www.gsa.gov/consolidatedschedule.

GSAAdvantage!®

GSAAdvantage!® is the federal government's premier online ordering system that provides 24-hour access to more than 17 million product and service solutions available from 16,000-plus GSA Multiple Award Schedules (MAS) contractors — as well as

all products available from GSA Global Supply™. GSAAdvantage! offers: FAR-compliant purchasing; direct contact with MAS contractors to increase procurement speed and efficiency; specified grouping of products and services; easy-to-use research capabilities that narrow results and compare features, prices and delivery options; and a streamlined online experience with instant online ordering. For those state and local government entities looking to simplify their procurement process, GSAAdvantage! offers them the ability to use their own state or local government-issued charge card to access a wide variety of products and services solutions. It also provides customers with multiple payment options and online viewing of order status to ensure complete order. The Advantage Spend Analysis Program (ASAP) reporting tool is also part of GSAAdvantage!; this tool serves several functions, including giving authorized users access to GSAAdvantage! sales and statistical data, with the option of running valuable reports. To learn more about how GSAAdvantage! can help you, visit www.gsaadvantage.gov.

eBuy

eBuy is an online Request for Quote tool to receive information for highly complex, large quantity or big-ticket procurement requirements. eBuy streamlines the solicitation process for customers by providing a single tool to post solicitations, receive quotes from GSA Multiple Award Schedules, GWAC or other GSA technology contractors, find sources of supply, submit responses and establish and use Blanket Purchase Agreements. eBuy creates value through instant access to contractors, paperless procurement from "cradle to grave," full compliance with Section 803 of the 2002 National Defense Authorization Act, real-time RFQ management, volume discounts, electronic award notification and debriefing, and best-value practices through enhanced competition. It is ideal for customized services, with features that allow an agency to designate an RFQ as "Sources Sought," attached specification documents and describe complex or customized requirements. By using eBuy, customers can reduce the time spent on procuring products and services so that they can concentrate on their true missions. To learn more, visit www.ebuy.gsa.gov.

Additional Information

The home base for information on Language, Translation and Interpretation Services solutions is www.gsa.gov/ltisolutions. This site contains links to external resources and regulations and additional resources and training.

GSA invites your questions to one of our Language, Translation and Interpretation Services solutions contracting experts; simply send inquiries to tam.lindsley@gsa.gov.



We accept GSA SmartPay®2.

